

## **Inclement Weather**

### **CASE MASTER AGREEMENT LANGUAGE**

#### **EMERGENCY SCHOOL SYSTEM CLOSINGS**

In the event Central Office and school offices have been closed for an emergency reason by the Superintendent, unit members shall not be required to report to work. No leave of any type will be reduced to cover such unit member's absence, nor will any loss of pay be incurred. If unit members are requested to work on such days, they shall be compensated at straight time for all hours worked on such days up to the 5th hour worked, and for time and one-half for all hours worked in excess of 5. The compensation for work on such day shall be in addition to the unit member's regular daily rate of pay.

The work day for all assistants, paraprofessionals, and licensed practical nurses on days of delayed openings or early closings shall begin no earlier than thirty (30) minutes before the students' starting time and end no later than thirty (30) minutes after the students' dismissal time.

#### **Procedures for instructional assistants and clerical employees for inclement weather conditions:**

- If schools are closed, instructional assistants and 10-month clericals do not report to work.
- If schools are closed, 12-month clericals must report to work or else take leave time (i.e., vacation, compensatory time or personal days).
- If schools are delayed, instructional assistants and 10-month clericals report 15-30 minutes prior to the start of school.
- If schools are delayed, 12-month clericals report at their regular time.
- If schools are closed early, instructional assistants may leave after all students are gone; clericals may leave after all students are gone, with the principal's approval.
- If the system is closed, instructional assistants and all clericals do not report.